

Three Trails Elementary
11801 E. 32nd Street S.
Independence, MO 64052
@3TrailsTigers

Be SAFE

Be RESPONSIBLE

Be RESPECTFUL



Keeping Our Tigers Safe

It Takes Each of Us!

Three Trails Elementary welcomes visitors to our school community as we are very proud of our school and learning environment. Keeping all of our Tigers safe is our top priority at Three Trails. Please review the below information regarding some of our practices, our routines and the ways that you may help us reach this goal on a daily basis!

A Secure Building: All exterior doors at Three Trails are locked when students are in attendance. For any visitor to gain access to the building, the buzzer system located at the front door of the school must be used. Office staff will greet visitors through the intercom system and will ask the visitor to provide information regarding his/her visit. At this time, all unknown visitors will be asked to provide a government issued photo I.D. Office staff will determine if entry to the school will be granted. Once entry to the school has been provided, please note the below expectations of our visitors.

- Once inside the building, please proceed to the office to sign our Guest Log.
- Visitors will be required to wear a visitor badge provided by the office during their visit.

In an effort to keep our schools as secure as possible, all ISD schools will be asking parents to not escort their children to the classroom beginning **Monday, August 17th**. Instead, please drop your child off at the front door, if you choose to walk them to the building instead of utilizing our car rider drop off. If you feel your child is having difficulty transitioning to school in the morning, we are more than happy to assist, just let us know. Often times we have found, especially for our youngest students, that returning after the first few weekends can be a challenge. We are ready to help!

Arrival and Dismissal: Following Three Trails' arrival and dismissal procedures help to promote the safe movement of students before and after our school day. These procedures also support the Three Trails staff in the safe transition of students from our care to the care of parents. We ask that **parents remain in vehicles during drop-off and arrival** as staff will support your child in and out of your vehicle. Car rider arrival will begin at 8:40am and will conclude at 9:00am.

For the safety of our students, we ask that parents do not drop off your child without staff present. During times of high traffic flow in our car rider loop, we understand this process may be slowed. We feel the extra few minutes these procedures may take are worth the extra effort in keeping our all our Tigers safe. A more-detailed explanation of arrival and dismissal procedures can be found on our Three Trails website (<http://sites.isdschools.org/threetrails>.)

Being Prepared: Three Trails Elementary and all ISD schools have safety and crisis plans in place in case of an emergency. In addition, students and staff participate in routine drills throughout the school year. We are also fortunate to have the great support of our local emergency responders throughout our community.

Ensuring the Safety of Our Tigers is a Group Effort: Through the course of the school year we want each of our students and families to be aware of our school surroundings. If you ever see suspicious activity around our school or any of our ISD schools, please report it immediately.

If you have questions or concerns about safety, please do not hesitate in contacting us at 816.521.5470.